प्लाज़्मा अनुसंधान संस्थान
Institute for **Plasma Research**
भाट, इन्दिरा पुल के निकट, गांधीनगर – 382 428 (भारत)
Bhat, Near Indira Bridge, Gandhinagar – 382 428 (India)
Web: www.ipr.res.in

DAE

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The Institute for Plasma Research (IPR) is a premier scientific institute under the Department of Atomic Energy, Govt. of India devoted to research and development activities in the areas of Basic Plasma Physics, Magnetic Confinement Fusion and Industrial and Societal applications of plasmas. IPR is located at Bhat Village, Gandhinagar (Gujarat) and also has extensions of its Laboratories at the "Facilitation Centre for Industrial Plasma Technologies (FCIPT)," GIDC, Gandhinagar and a Centre named "Centre for Plasma Physics-Institute for Plasma Research (CPP-IPR)" at Guwahati, Assam.

Applications are invited from highly motivated and result oriented candidates for the following temporary posts.

Sr. No.	Name of the post	No. of Posts	Essential Qualification & Experience
01	**PROJECT SECURITY OFFICER (PSO)**	(1) One	An Ex-serviceman / Ex-Police officer equivalent to JCO Rank (Subedar Major / Subedar / Naib Subedar) with at least 4 years relevant experience of working as a Security Officer in a large Organization where 70 or more security personnel are deployed during the last 1 year. The candidate should also have the knowledge of firefighting and emergency handling. The candidate should have a graduation degree and should be able to write reports in English/Hindi. Knowledge of operating computer will be an added advantage.
02	**PROJECT SECURITY SUPERVISOR (PSS)**	(5) Five	An Ex-serviceman / Ex-Police officer equivalent to Havildar Rank with 2 years' experience of working as a Security Officer or Security Supervisor. The experience should be in a large Organization where 50 or more security personnel are deployed. The candidate should also have the knowledge of firefighting and emergency handling. The candidate should have a graduation degree and should be able to write reports in English/Hindi. Knowledge of operating computer will be an added advantage.

1. **JOB DESCRIPTION:**

   I. **PROJECT SECURITY OFFICER (PSO):** The PSO will be responsible to supervise the work of the security personnel deployed through private security agency. He will be responsible to ensure all preventive, protective and precautionary measures against theft, pilferage, outbreak of fire, sabotage or subversive activities. He will ensure proper maintenance of all records relating to movement of men and material, proper deployment of security personnel in all shifts, working of gadgets, equipment, camera, exercise vigil and liaison with local police. He will also ensure proper implementation of security policy of the Institute and proper adherence to the security instructions as given by the department from time to time. The candidate should have high integrity and work ethics. The PSO will be required to keep the reporting officer informed about any incident related to security. The candidate should be able to work in different shifts as and when required and attend in person to any security related emergency at the Institute.

II. **PROJECT SECURITY SUPERVISOR (PSS):** The PSS will be required to work in shifts and will supervise the work of the security personnel deployed through private security agency. He will ensure proper attendance, do needful briefing & training, and maintain all records relating movement of men and material, proper deployment of security personnel in his shifts, working of gadgets, equipment, camera, exercise vigil and liaison with local police when required. He will be responsible to ensure all preventive, protective and precautionary measures against theft, pilferage, outbreak of fire, sabotage or subversive activities. He will do all required work for discharging his duties efficiently while adhering and ensuring compliance of all instructions given to the security by the concerned officer from time to time. The candidate should have high integrity and work ethics.

2. **AGE LIMIT:**
   I. **PROJECT SECURITY OFFICER (PSO):** Maximum age **58 Years** as on last date of submission of application (after consideration of all relaxations).
   II. **PROJECT SECURITY SUPERVISOR (PSS):** Maximum age **54 Years** as on last date of submission of application (after consideration of all relaxations).

3. **TENURE:** Project Security Officer (PSO) and Project Security Supervisor (PSS) will be initially appointed for a period of two years. The tenure may be extended as per the requirement of the Institute.

4. **REMUNERATION:**
   I. **PROJECT SECURITY OFFICER (PSO):** ₹52,000/- p.m. (Consolidated).
   II. **PROJECT SECURITY SUPERVISOR (PSS):** ₹34,000/- p.m. (Consolidated).

5. **PHYSICAL STANDARD**: No Deformity, Physical fitness should be as per Government of India guidelines in this regard.

6. **SELECTION PROCESS:** The applications received in response to the advertisement shall be scrutinized and only candidates shortlisted from valid applications on the basis of criteria like age, educational qualification, experience etc. shall be called for Interview. The interview for shortlisted candidates will be conducted either in-person at IPR or online by Video Conferencing. The authorities reserve all rights, not to call an applicant for Interview, without assigning any reason.

7. The prescribed Essential Qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview.

8. **THE CANDIDATE SHOULD, THEREFORE, MENTION ALL OF HIS QUALIFICATIONS AND EXPERIENCE IN THE RELEVANT FIELDS OVER AND ABOVE THE MINIMUM QUALIFICATIONS.** For example, if experience is not essential for the post but an applicant possesses experience, he is advised to fill it in relevant field. Only those educational qualifications and experience, etc., will be considered for scrutiny / short-listing which are explicitly claimed in the online application.

9. In the event of number of applications being large, Institute will adopt short listing criteria to restrict the number of candidates to be called for interview to a reasonable number by the following method:

   "On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement. Here, experience will be counted only after retirement from Army/Para Military

Organization/Police or after completion of the essential educational qualification whichever is later."

GENERAL INFORMATION

1. Only Indian Nationals need to apply. The numbers of vacancies indicated above are provisional and may be increased / decreased depending on the actual requirement of the institute.

2. Before filling up the Online Recruitment Application, the candidates must go through the detailed Advertisement. Please proceed to fill the online application only if you are satisfied that you possess the minimum Essential Qualifications stipulated for the post, otherwise, submitted application(s) shall be rejected outright.

3. The date for determining the eligibility of all the candidates in every respect shall be the prescribed closing date for submission of Online Application, unless specified otherwise.

4. The applicants are advised to fill in all their particulars in the Online Application carefully and upload recent passport size colour photograph and self-attested scanned copies of the documents to support date of birth, educational qualification, experience, age relaxation, etc., as submission of wrong information may lead to rejection through computer based short-listing. Institute reserves the right to reject applications not fulfilling the requisite criteria at any stage of the recruitment process.

5. Each applicant is advised to submit only a single Online Application. However, if he submits multiple Online Applications, then he must ensure that the Online Application with the higher 'Application ID Number' is complete in all respects. Applicants who submit multiple Online Applications should note that only the Online Recruitment Application with higher 'Application ID Number' shall be considered by the Institute.

6. All the qualifications must be from recognized Indian Universities / Boards / Institutions only. Applicants having qualifications from any other countries shall submit equivalency certificate from UGC/AIU.

7. The following certificate/documents are only acceptable as proof of Age (Any one):
    i.   Date of Birth as recorded in the Birth Certificate.
    ii.   Secondary School Leaving Certificate (SSLC).
    iii. Matriculation / Secondary School Certificate in which date of birth is mentioned.

8. Candidates employed in Govt. / Quasi Govt. / Public Sector Undertakings should bring NOC if called for interview.

9. The Institute reserves the right to reject any application without assigning any reason. Incomplete applications are liable to be summarily rejected. No interim correspondence will be entertained.

10. The list of shortlisted candidates will be posted on the IPR website. There will be no separate communication for candidates who are not shortlisted. No correspondence in this regard will be entertained.

11. **The candidates are advised to fill their correct and active e-mail address in the online application as all communications will be made by the Institute through e-mail only. The candidates are also advised to refer to website of the Institute for regular updates of the recruitment.**

12. Candidates are advised to regularly visit the Institute's website for getting the information about important dates of interview etc.

13. IPR reserves the right to not select any candidate for above post or cancel the advertisement at any stage without assigning any reason.

14. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the Institute shall be final and binding.

15. Applicants, by virtue of the act of application, commit themselves to the highest standards of ethical practices. Fraudulent documents, canvassing in any form or influencing the process of recruitment at any stage shall not only result in rejection of the application but may also lead to legal action.

16. Addendum / deletion/ corrigendum *(If any)* shall be posted on the Institute's website only i.e. http://www.ipr.res.in/advertisements.html

17. Records of the candidates not selected shall be preserved only for a period of one year from the date of publication of the list of selected candidates.

HOW TO APPLY

Interested candidates are requested to apply online at Institute's website http://www.ipr.res.in/documents/jobs_career.html by **29/01/2021 (till 5.30 P.M).**

Applicants are required to upload the following documents while filling online application.

1. A recent passport size colour photograph.
2. Copies of following supporting documents:
    i)   Proof of age
    ii)   Educational mark sheets/ degree.
    iii) Discharge book in support of Ex. Army/Police/Para Military service.
    iv)   Experience certificate.
    v)   Scan copy of self-declaration, undertaking that he is/has working/worked in an organization where 50 (for PSS)/ 70 (for PSO) or more security personnel are/were working, indicating name of the organization.
    vi)   Any other relevant document(s).

In case of any issue in filing online application, kindly contact – recruitment@ipr.res.in

Chief Administrative Officer