

Advt. No. : AIC-Plasmatech/2024/01

Post Code	101
Organization	AIC-IPR Plasmatech Innovation Foundation (AIC Plasmatech)
Job Title	Chief Executive Officer (CEO)
Number of posts	1 (One)
Brief introduction	The CEO should have experience as an entrepreneur or in the startup ecosystem and have a strong understanding of starting companies, early-stage investments, raising funds, technology and incubation. Candidate should be a dynamic change maker dedicated to the AIC who has the enthusiasm and energy required which this position requires
Essential Education Qualification	Graduate degree in Engineering / Technology (4 years BE/ BTech or equivalent) OR Masters degree in Science (M.Sc/MS) with minimum 60% aggregate marks or equivalent CGPA.
Desirable Education Qualification	Post Graduate degree in Science/ Engineering/ Technology/Management with minimum 60% aggregate marks or equivalent CGPA.
Essential Experience	<ol style="list-style-type: none">1. A minimum of 8 years of overall experience after essential education qualification in atleast 3 sectors of the following:<ol style="list-style-type: none">a. Technology-based Industry/ MSME/ Corporate.b. Technology Business Incubators.c. Start-ups.d. Early-stage investments and raising funds or venturecapital firms in technology sectors.e. Innovation management.f. Academic / Research Organization.2. The candidate must understand the pain points of entrepreneurship, academic R&D sector and technology business incubation, Intellectual property, commercial dynamics and corporate laws, knowledge of General Financial Rules (GFRs), innovation and entrepreneurial ecosystem, and innovation funding.3. Candidate must have at least two years' experience of working in leadership responsibilities in Industries/ Academics/incubators and must understand board proceedings of corporate governance.
Desirable Experience	<ol style="list-style-type: none">1. Full-time experience as CEO of an incubation centre for startups/ entrepreneurs or a senior position in administration/management of a reputed enterprise engaged in technology/ research management, product management, and managing investments related to start-ups.2. The candidate must have experience in multiple technological domains.3. Working knowledge of Gujarati is desired but not mandatory.
Nature of post	The vacancy is to be filled up purely on a fixed-term basis for two years. It is extendable further subject to satisfactory performance and requirements at the Incubation Centre for one more year.
Age limit	Not more than 45 years (male candidates) / 47 years (femalecandidates) as of the last date of submission of application.
Remuneration	Rs. 1.5 Lakhs per month (consolidated). Any performance-based annual increment (if & as decided by the Board of Directors) shall be in addition to this.

Job description and responsibilities

The CEO will be the administrative head of staff of AIC-IPR Plasmatech Innovation Foundation ('AIC Plasmatech'). CEO along with the team works under the guidance of the Director/Board of Directors, AIC Plasmatech to execute the vision, mission, and goals of operating an incubator. The broad responsibilities of the CEO would include:

- a) Shall report to the Director/Head, AIC Plasmatech Innovation Foundation and collaborate with relevant IPR team for implementation of incubation-related decisions and strategies.
- b) To lead all routine operations of the incubator, give it direction, build and scale incubation programs, outreach programs, measure impact, as well as collaborate with relevant ecosystems to employ best practices.
- c) Create website and portal, expand, and maintain physical infrastructure and arrange value-added support services such as conducting market surveys, preparation of Bankable project reports, etc. through established procedures as approved by Atal Innovation Mission, NITI Aayog.
- d) Preparation and execution of Agreements/ contracts, Memorandum of Understanding, seed signing agreements, Incubation agreements, and other such documents on behalf of AIC Plasmatech after the approval from the Board of Directors/competent authority.
- e) Conduct events and inspirational programs to attract prospective incubatee (industry, start-ups, and enterprising students with a vision to start a business) and the general public.
- f) Provide necessary help, encouragement, and guidance to prospective eligible applicants to apply for incubation with business proposals and arrange screening of the applicants.
- g) Assist the incubatee in creating a sustainable, scalable & profitable business model with training and mentorship to entrepreneurs.
- h) Maintain the repository of technologies, laboratory/ workshop access and contact details of technology developers & mentors.
- i) Forge partnerships and networks with academia, industry, funding sources, existing incubators/ incubate.
- j) To appoint the employees working at AIC Plasmatech in consultation with the Head AIC Plasmatech and approval of the Board of Directors/competent authority. It also includes the performance evaluation and recommendation for appropriate recommendation as deemed fit.
- k) Enable access to prototyping facilities, test beds, markets, and pilot implementation for the product/services at AIC Plasmatech.
- l) Build a strong team with adequate knowledge and experience in guiding start-ups, building business plans, facilitating investments, building networks etc.
- m) To ensure financial, administrative and other regulatory/statutory compliances of AIC Plasmatech from time to time.
- n) To establish, standardize and execute all functions of AIC Plasmatech such as purchase, stores, accounts/finance, administration etc.

General Information:

1. The AIC – IPR Plasmatech Innovation Foundation (AIC Plasmatech) is established by IPR as a section 8 company of DAE under the Atal Innovation Mission (AIM) and will be financially supported by AIM, NITI Aayog. Therefore, the advertised positions are therefore subject to realization of the grant from AIM, NITI Aayog. The AIC Plasmatech shall be responsible for incubating & accelerating start-ups using technological expertise available with IPR, translate IPR's technologies to higher TRLs and commercialize and transfer the technologies to industries & start-ups. The AIC team including CEO and staff shall be responsible to cater to the expertise from all campuses of IPR including ITER India, FCIPT Gandhinagar, and CPP-IPR Sonapur Assam.
2. The advertised positions are for the AIC Plasmatech only and NOT for Institute for Plasma Research (IPR).
3. The advertised posts are contractual in nature and subject to the conditions & availability of the grant to be sanctioned by AIM, NITI Aayog.
4. Eligible candidates may apply online on https://www.ipr.res.in/documents/jobs_career.html along with relevant documents as required on the portal. Subsequent to the application and appropriate scrutiny, the selected candidates may be called for a personal interview. The selection will be in consultation with AIM – NITI Aayog. It may be noted that IPR is only facilitating this advertisement and the advertised position is nowhere linked with any position of IPR.
5. Only Indian nationals are eligible to apply.
6. Age limit restrictions as indicated in the advertisements shall apply.
7. The contractual appointment will be paid remuneration as consolidated pay. No other allowances are applicable. A performance based annual increment may be considered based on the review and approval of the Board of Directors or as per the policy. The remuneration is based on the grant of AIM NITI Aayog and all conditions of the grant shall be applicable.
8. Since the workplace of the AIC Plasmatech staff including CEO shall be within IPR premises, all ethical codes of conduct shall apply as bound by the agreement between IPR & AIC Plasmatech.
9. AIC – IPR Plasmatech Innovation Foundation has the right to reject any and all applications if found not suitable.
10. To facilitate this advertisement, the Institute for Plasma Research (IPR) has published this advertisement on its website https://www.ipr.res.in/documents/jobs_career.html. Eligible candidates may apply online on <https://erecruit.ipr.res.in> on or before 05-August-2024, 5.30 PM (closing date & time of application) along with relevant documents as required on the portal. Only online applications shall be accepted. Before filling up the Online Recruitment Application, the candidates must go through the detailed Advertisement. Please proceed to fill the online application only if you are satisfied that you possess the minimum Essential Qualifications and Experience stipulated for the post.

11. Shortlisted candidates may be called for an interview on the basis of information filled-in by them in their online application form. In case it is found at later stage that the information furnished by the applicant is false or an applicant does not fulfil any of the eligibility conditions, the candidature of such applicants would be cancelled and no correspondence in this regard would be entertained. Decision of the Chairman – AIC Plasmatech shall be final and binding.
12. The interviews shall be conducted at AIC Plasmatech registered office, IPR, Bhat, Gandhinagar – 382428 (Gujarat). The final selection of the CEO shall be based on the consent from AIM, NITI Aayog.
13. The selected candidate joining AIC Plasmatech will not have access to schemes of IPR (e.g. CHSS, Conveyance etc.). AIC Plasmatech may have its own rules and procedures which the selected candidates will have to abide by.
14. In any and all cases, the decision of Chairman – AIC IPR Plasmatech Innovation Foundation shall be final and binding.